AN EXCITING CAREER OPPORTUNITY TO EXCEL

The Institute of Chartered Accountants of Pakistan (ICAP), established under the Chartered Accountants Ordinance 1961, is a regulatory body committed to advancing the accountancy profession, upholding ethics, serving public interest and safeguarding institutional credibility. Its members hold leading positions in finance and business globally and locally.

ICAP

SENIOR MANAGER - KARACHI

DEPARTMENT OF TECHNICAL SERVICES

The position reports to the Head of Technical Services Department & to the respective Boards and Committees responsible for Accounting, Auditing & Assurance, and Sustainability.

Key Responsibilities:

- Obtain directions and guidance from the Director Technical Services and respective Boards and Committees regarding the initiation and implementation of any new technical projects on Accounting, Auditing and Sustainability reporting and perform proactive role in developing related working papers;
- Conduct research and monitor international developments relating to Accounting, Auditing and Sustainability reporting, including relevant pronouncements issued by international standard-setting bodies and regulatory organizations;
- Undertake comparative studies of local regulatory requirements with international developments;
- Prepare research-based technical papers, position papers, consultation documents and recommendations for consideration by the Director Technical Services and respective Boards and Committees;
- Prepare minutes of meetings including key decisions agreed upon by the respective Boards and Committees, circulate the minutes among the Boards and Committee members, receive and incorporate further comments in working papers and finalize;
- Develop agendas, prepare technical communications, consultation documents and circulars for public comments, incorporate feedback received and develop working papers for consideration and approval by the respective Boards and Committees; and
- Develop technical guidance and capacity-building material for ICAP members and other stakeholders, and assist in organizing workshops, seminars, training sessions and other professional development initiatives.

Required Education, Experience and Skills:

- A Chartered Accountant (ICAP Member) with at least 05 years of post-qualification working experience.
- Strong interpersonal skills with the ability to manage senior stakeholder groups with diverse views.
- Ability to work independently, take initiatives, manage multiple assignments and provide effective support in implementing strategic and technical initiatives.
- Strong analytical, problem-solving, technical drafting, report-writing, communication and management skills.

The position offers a market-competitive remuneration package including an ICAP-maintained Car.
Please note that the retirement age at ICAP is 60 years.

Eligible candidates may apply online using **https://career.icap.org.pk/**
or email their CVs to **hrd@icap.org.pk** by November 28, 2026.