

## AN EXCITING CAREER OPPORTUNITY TO EXCEL

The Institute of Chartered Accountants of Pakistan (ICAP) is established as an autonomous body under Chartered Accountants Ordinance, 1961 (the Ordinance). ICAP strives to promote professional excellence, provides best services to its stakeholders and safeguard the public interest. ICAP is looking to induct a dynamic and ambitious individual for the following position:

### MANAGER SUSTAINABILITY - KARACHI

The position will report to Head of Technical Services Department.

#### Key Responsibilities:

- Perform research on relevant topics and draft the technical contents of education material/ e-learnings/ guidelines relating to sustainability reporting in Pakistan.
- Ensure guidance, educational material and e-learnings content is well evidenced and aligned with authoritative references.
- Carry out research on a wide range of topics related to the impacts of reporting organizations on the environment, people and the economy.
- Find the most relevant information on specific topics across databases, secondary sources and corporate reports.
- Interact with team members to understand the research needs and adapt the methodology accordingly.
- Carryout pro-active, timely, and effective communication with relevant stakeholders including industry.
- Analyze qualitative feedback from expert and stakeholder consultations.

- Synthesize and present findings for specific audiences.
- Compile and analyze information about sustainability reporting practices across the world.
- Write departmental documents and senior level correspondence.
- Identify and develop new possibilities and take initiatives within the area of responsibilities.
- Develop high-quality written materials, including presentations, briefing documents and program proposals.

#### Education, Experience & Skills:

- A Chartered Accountant (CA) with at least 02 years of PQE, or has a Master's Degree with at least 04 years of experience in Sustainability Reporting.
- Good knowledge of Sustainability Reporting Standards adopted and implemented in other jurisdictions.
- Grasp of latest trends on sustainability/ESG reporting issues for a variety of businesses and can demonstrate the ability to propose solutions.

The position offers a market-competitive remuneration package and professional work environment. Shortlisted candidates will be required to go through ICAP's selection process. Please note that the employee retirement age at ICAP is 60 years.

Interested candidates may apply online through <http://career.icap.org.pk/> or share their resumes at [hrd@icap.org.pk](mailto:hrd@icap.org.pk) latest by **June 16, 2024**.