



CA
PAKISTAN

OPPORTUNITY TO EXCEL WITH A PRESTIGIOUS ORGANIZATION

The Institute of Chartered Accountants of Pakistan (ICAP) is established as an autonomous body under the Chartered Accountants Ordinance 1961 (the Ordinance). ICAP strives to promote professional excellence, provide best services to its stakeholders and safeguard public interest. ICAP is looking to induct bright and energetic individual for the following position:

MANAGER – LEGAL (KARACHI)

The Role: This position is responsible to manage the legal matter, regulation issue & will report to Executive Director Legal.

KEY RESPONSIBILITIES

- Manage the legal matters of the Institute including co-ordination with legal advisors and dealing with the legal cases.
- Provide support in keeping effective and efficient liaison with regulatory bodies.
- Provide legal support and guidance to various departments on legal issues.
- Attend and deal with corporate matters of the Institute and appear before Courts / concerned authorities to deal with legal matters.
- Drafting and legal vetting of agreements, contracts, MOUs and other legal documents.
- Develop good understanding of CA laws and provide assistance to investigation department in the investigation process.

EDUCATION, EXPERIENCE & SKILLS

- The candidate should be a Law Graduate from a well reputed law school. Candidates possessing foreign law degree will be given preference.
- Minimum 3 years of post-qualification experience. Candidates working in a renowned law firm or in Legal and Corporate department of a well reputed organization would be preferred.
- Should be an enrolled advocate High Court.
- Practical knowledge of corporate laws and legal affairs, strong analytical skills, good understanding of legal language, excellent drafting/communication and administrative skills.

Shortlisted candidates will be required to go through the Institute's selection process.

The positions offer a market competitive remuneration package depending on the candidate's profile plus benefits and a professional work environment.

The interested candidates may apply online through <http://career.icap.org.pk>

latest by **October 02, 2022**