



The Institute of  
Chartered Accountants  
of Pakistan

CA  
PAKISTAN

# OPPORTUNITY TO EXCEL WITH A PRESTIGIOUS ORGANIZATION

The Institute of Chartered Accountants of Pakistan (ICAP) is established as an autonomous body under the Chartered Accountants Ordinance, 1961 (the Ordinance). ICAP strives to promote professional excellence, provide best services to its stakeholders and safeguard public interest. ICAP is looking to induct bright and energetic individuals for the following position:

## DEPUTY MANAGER - TAXATION - KARACHI

**The Role:** This position will report to CFO and will be responsible to handle all the tax matters (both services and income taxes) of the Institute independently.

### KEY RESPONSIBILITIES

- Timely filing of income tax and sales tax returns on quarterly/monthly/yearly basis.
- Developing solutions for tax issues, be updated on new development laws and informing staff on timely basis
- Completing schedules for preparation of income tax audits and sales tax.
- Supervising staff to ensure correct withholdings of taxes from payments.
- Building relationship with tax advisors and clients.
- Identify and manage tax risks.
- Improve processes by developing or implementing best practices.

### EDUCATION, EXPERIENCE & SKILLS

- Ideal candidate should have a Certificate in Accounting and Finance (CAF), preferably Professional Accounting Affiliate (PAA) of ICAP with minimum 02 years of experience or graduate with 10 years of extensive experience of dealing with tax issues at departmental level.
- Excellent knowledge of tax accounting, tax compliance and all types of tax returns.
- Knowledge of FBR, SRB, PBA, KPRA Portal and MS Office.
- Good at meeting deadlines and solving problems.

Shortlisted candidates will be required to go through the Institute's selection process.

The positions offer a market competitive remuneration package depending on the candidate's profile plus benefits and a professional work environment.

The interested candidates may apply online through <http://career.icap.org.pk>  
latest by **November 05,2021**