

# OPPORTUNITY

## TO EXCEL WITH A PRESTIGIOUS ORGANIZATION

The Institute of Chartered Accountants of Pakistan (ICAP), is an autonomous body established under the Chartered Accountants Ordinance, 1961.

ICAP has established a new Directorate - Audit Practice Review & Support Program (APRSP), to help enhance public trust in the work performed by our practicing members. The Directorate will be responsible for conducting firm and engagement reviews of non-Quality Control Review (QCR) rated firms engaged in audit, assurance or related services in line with the international best practices and to support members' efforts in raising the standard of professional services.

In order to establish this Directorate, we are looking for suitable and motivated candidates for the following positions.

### SENIOR MANAGER

#### AUDIT PRACTICE REVIEW & SUPPORT PROGRAM - LAHORE

**The Role:** This position is responsible for assisting Head of Audit Practice Review & Support Program in conducting firm and engagement reviews as required under APRSP.

#### KEY RESPONSIBILITIES

- Conduct firm and engagement reviews as required under the APRSP and support the firms to improve their quality of work.
- Prepare reports of the reviews conducted.
- Assist in arranging meetings of Member Affairs Committee, preparing and circulating the agenda and minutes of the Members Affairs Committee meeting.
- Any other tasks assigned.

#### EDUCATION, EXPERIENCE & SKILLS

- The ideal candidate should be a Qualified Chartered Accountant with 7 years of post-qualification experience with 3 years in a professional firm.
- Preference will be given to the candidates who have experience of working in Quality Assurance department of a Chartered Accountant firm having satisfactory QCR rating.
- The candidate should possess excellent communication, report writing and presentation skills.
- Strong leadership skills with the ability to set and communicate priorities.

### MANAGER

#### AUDIT PRACTICE REVIEW & SUPPORT PROGRAM – KARACHI & ISLAMABAD

**The Role:** This position is responsible for assisting Head of APRSP and / or Senior Manager APRSP in conducting firm and engagement reviews as required under APRSP.

#### KEY RESPONSIBILITIES

- Conduct firm and engagement reviews as required under the APRSP and support the firms to improve their quality of work.
- Prepare reports of the reviews conducted.
- Any other tasks assigned.

#### EDUCATION, EXPERIENCE & SKILLS

- The ideal candidate should be a Qualified Chartered Accountant with 3 years of post-qualification experience with 2 years in a professional firm.
- Preference will be given to the candidates who have experience of working in Quality Assurance department of a Chartered Accountant firm having satisfactory QCR rating.
- The candidate should possess excellent communication and report writing skills.

The positions offer market competitive remuneration and a professional work environment plus benefits such as Group Health, Life Insurance, Provident Fund and Institute's maintained car.

The interested candidates may apply online through <http://career.icap.org.pk>  
or send their resume to [hrd@icap.org.pk](mailto:hrd@icap.org.pk)

please clearly mention the position applied for in the subject line of email, latest by **October 05, 2020**.